

# COURSE BOOKING FORM

Please Note: Nationally-recognised courses do not attract GST

## Course Details

Course Title: \_\_\_\_\_

Course Date: \_\_\_\_\_

## Attendee Details

Dr/Mr/Mrs/Ms/Miss \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Special Dietary Requirements: \_\_\_\_\_

Please list any special disability, language, literacy or numeracy needs MOXI may need to be aware of:

\_\_\_\_\_

Contact Name for Booking: \_\_\_\_\_

## Venue

Exact location to be confirmed in course confirmation letter.

## Other Details

Further course details will be sent to you on receipt of booking form.

Course cost includes course notes, morning tea, lunch and afternoon tea.

An electronic version of the course manual will be provided on CD.

If you would like a hardcopy of the course manual, please contact a MOXI representative as there is a fee involved.

## 5 Easy Ways to Book a MOXI Course

- Post completed forms to: PO Box 519, West Perth, Western Australia 6005
- Fax completed forms to +61 8 9226 3900
- Email your details and your chosen course and date to: [enquiry@moxi.com.au](mailto:enquiry@moxi.com.au)
- Call 1300 668 992 (from Australia) or +61 8 6263 4413

## Methods of Payment

I enclose a cheque for AUD \$ \_\_\_\_\_ (inc.GST)  
made payable to MOXI Pty Ltd

Please invoice my company, Purchase Order # \_\_\_\_\_  
Please attach a copy of the purchase order

Please debit my credit card (MasterCard or VISA only)

Card Type (please circle):          MasterCard                          VISA

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

## Total Cost

AUD \$ \_\_\_\_\_ (inc. GST)

## Payment Terms and Cancellation Policy

MOXI Payment Terms and Cancellations Policy can be found on the MOXI website at [www.moxi.com.au](http://www.moxi.com.au).

## Access and Equity Policy

MOXI's Access and Equity Policy can be found on the MOXI website at [www.moxi.com.au](http://www.moxi.com.au) under the downloads section.

## Disclaimer

Please be aware that submissions of a Course Booking Form is not a guarantee of your booking acceptance and is subject to confirmation by the MOXI Administration Team.

Course confirmation letters are distributed 2 - 4 weeks prior to the commencement of the course.